

FIRST STEP ROOM HIRE DETAILS

Room	Seating Theatre Style	Hourly Cost
Main Hall	120	£60.00
Meeting Room A	40	£40.00
Meeting Room B	30	£35.00
Meeting Room C	15	£25.00
Refreshments Tea, Coffee & Biscuits	£1.00 (min £10)	Per person Per serving
Hire of Projector, Flipchart, Laptop	£3 per hour	Per item
Use of Servery with Hall booking	£10.00	Per hire
Day Rates and regular bookings prices on request		
Hall Hire 4 Hours Minimum		
Hires after 6pm Weekdays & Weekends & Bank Holidays will be subject to Caretaker costs		
<p align="center">For further information please contact Janet Hutchinson on: enquiries@firststep.org.uk or telephone 01708 556355</p>		